First Aid Policy

Policy statement

We are able to take action to apply first aid treatment in the event of an accident involving a child or adult. All members of staff hold a current 12 hour Paediatric First Aid certificate. The first aid qualification includes first aid training for infants and young children. We have evidence of due diligence when choosing first aid training and ensure that it is relevant to adults caring for young children.

Procedures

- Information about who has completed first aid training and the location of the first aid box is provided to all our staff and volunteers. A list of staff and volunteers who have current PFA certificates is displayed in the setting and are available on request for parents and carers.
- The first aid boxes are easily accessible to adults and is kept out of the reach of children.
- There is a named person in the setting who is responsible for checking and replenishing the first aid boxes contents.

Our First Aid Lead is: Aimee Fletcher

- Medication is only administered in line with our **Administering Medicines** policy.
- In the case of minor injury or accidents, first aid treatment is given by a qualified first aider.
- In the event of minor injuries or accidents, we normally inform parents when they collect their child, unless the child is unduly upset or we have concerns about the injury. In which case we will contact the child's parents for clarification of what they would like to do, i.e. whether they wish to collect the child and/or take them to their own GP.
- An ambulance is called for children requiring emergency treatment. We contact parents immediately and inform them of what has happened and where their child has been taken.
- Parents sign a consent form at registration allowing a member of staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that they have been informed and are on their way to the hospital.
- Accidents and injuries are recorded on our Famly app which must be acknowledged by the parent or carer. For head injuries staff will call parent or carer directly to inform them.

- Where applicable, we will notify Health and Safety Executive, Ofsted and/or local child protection agencies.

This policy was adopted by: Enya's Childcare	Date:23.10.2025
To be reviewed:23.10.2026	Signed: Enya's Childcare
This policy was adopted by: Enya's Childcare	Date: 23.09.2026
To be reviewed:23.10.2027	Signed:L.Redwood
This policy was adopted by: Enya's Childcare	Date:
To be reviewed:	Signed:

Written in accordance with the *Statutory Framework for the Early Years Foundation Stage: Safeguarding and Welfare requirements: Child Protection [3.4-3.8]* and *Suitable People [3.9-3.13].*